



Project and Site Managers – Central Scotland

Due to the on-going success of our Construction business, **Ogilvie Construction** is looking to recruit **Project and Site Managers** into our existing construction team. Recently securing long term contracts in the residential, leisure, commercial and education sectors, this is an ideal opportunity for those looking to further develop their career with a major Scottish Contractor.

The Role

Reporting to the Construction Director/Contract Managers, you will be responsible for delivering construction projects from initial development through to project handover.

Duties and responsibilities include:

- the successful delivery of significant construction projects managing a team of staff and sub-contractors.
- all technical and contract management as necessary to maintain the successful delivery of projects and maintain positive working relationships (including, assistance with tender preparation and assessment, on site planning and programming, management of the build process, quality assurance etc.)
- health & safety management of site activities
- achieving positive financial performance of the construction management projects within the available budgets set;
- identifying and assisting with the business development activities

Knowledge and Experience

You will ideally be Trade or Degree qualified in a Construction discipline and this may be complimented by membership of a relevant Professional Institution. A sound knowledge of the construction process is essential along with experience in a similar role with a contractor, fulfilling comparable duties and responsibilities as discussed above. Ogilvie Construction also offers learning and development opportunities and promotes the attainment of professional qualifications where possible.

We are looking for technically capable individuals with proven experience with fast track projects. You will have a strong grasp of the overall commercial aspects of the role including managing client expectations. Further to this you should be comfortable in a client facing role where you will be responsible for assisting with the development of new business.

You will possess excellent communication skills being able to convey clear and concise information in both written and verbal format to staff, clients and third parties alike. You will be capable of working as a team and independently being able to prioritise and manage your own time in line with the changing needs of the business. You will have an eye for detail and will be fully capable of meeting client expectations to deadlines and budgets. Due to nature of business and role, you will be expected to be flexible with your time and duties. **A clean driving license is essential.**

The positions are site based with reporting to our Head Office in Stirling.

Hours of work are 8am to 5pm. An attractive salary is offered which will be commensurate with experience. Additional benefits include; Profit Share, fully expensed company car, generous holidays and contributory group personal pension scheme and life assurance.

All cv's should be accompanied by a covering letter with a subject heading indicating the position you are applying for which details your experience to date and current remuneration and should be sent to **Ian Main, Group HR Manager** to recruitment@ogilvie.co.uk

Ogilvie Group is committed to equal opportunities and diversity for its employees, temporary workers and work seekers. Individuals are only assessed on their individual merits and suitability to a position irrespective of race, gender, disability, age, faith or sexual orientation.