



Site Manager – Aberdeen

Ogilvie Construction Ltd, a major subsidiary of Ogilvie Group Ltd are looking to recruit a Site Manager into their existing construction team based in Aberdeen.

THE ROLE:

To be responsible for the planning, execution and delivery of a project, or of a section of a large project. The post holder will also manage and lead other members of the construction team.

DUTIES/RESPONSIBILITY:

- To ensure dimensional controls are in place from the outset and are utilised accordingly.
- Provide leadership, guidance and mentoring to members of the project team as appropriate.
- Responsible for the co-ordination and control of the project, including staff, labour and sub-contractors, from the construction phase through to completion and handover to the Client.
- Plan, implement and monitor site logistics.
- Ensure compliance with Quality Control and Quality Management policies, processes and procedures.
- Effectively manage any project delays.
- Regular monitoring and liaison with the Project Manager/Planning Manager on the Construction Programme, and development of short-term programmes as required.
- Ensure compliance with the Health & Safety Management System (HSMS).
- Organise and chair sub-contractor progress meetings, site safety meetings, co-ordination meetings, and any other meetings as necessary to ensure the project operates efficiently.
- Ensure all project documentation is completed as outlined within the Project Quality Plan.
- Effectively communicate with the Design Team to ensure the timely release of design information based upon the IRS.
- Manage plant and material procurement in line with the programme and budget, paying particular attention to long-lead items.
- Liaise with Statutory Authorities and Local Authorities as required by the project.

SKILLS/QUALIFICATIONS/EXPERIENCE:

- Previous management experience in the construction industry
- Valid CSCS Card
- Certified in SMSTS
- Good knowledge of current construction techniques, building standards and construction regulations
- Health and safety awareness
- Good level of computer literacy
- Verbal and written communication skills
- Self-delivery experience
- Programming knowledge

Hours of Work: 8:00 – 5:00am

The position offers a remuneration package commensurate with experience and qualifications including profit share, pension, free life assurance and generous holidays.

Please email your CV, along with details outlining your suitability for the position to **Laura Henderson, Group HR Associate** recruitment@ogilvie.co.uk

Ogilvie Group is committed to equal opportunities and diversity for its employees, temporary workers and work seekers. Candidates are assessed on their individual merits and suitability to a position irrespective of race, gender, disability, age, faith or sexual orientation.